



Office of the Registrar  
University of Lakki Marwat

District: Lakki Marwat (28420) Khyber Pakhtunkhwa (Pakistan)  
Ph # 0969-511819, Fax- 510019, registrar@ulm.edu.pk: Web site: www.ulm.edu.pk

**SITUATION VACANT** (Advertisement No. 10/2022)

University of Lakki Marwat is a rapidly growing public sector University located in District Lakki Marwat, accredited with Higher Education Commission, Islamabad and intends to fill-in various administrative positions under Section 11 (5) (e) of the Khyber Pakhtunkhwa Universities (Amendment) Act, 2016 on Contract (Fixed Pay) basis. Applications are invited from dynamic and qualified individuals for the following positions:-

S.No.	Name/No. of Posts	Qualification & Experience
1.	Assistant Director ORIC/Manager University Industry Linkages Against BPS-17 No. of Post= 01	<ul style="list-style-type: none"><li>MPhil/MS/MBA in the fields of Marketing or Economics or Biochemistry or Pharmacology or Molecular Bio-sciences or any other relevant field with minimum 5 years of marketing / administrative /research or consultancy experience in organizations of good repute, with a proven track record of proposal development and attracting funding from public and private sectors.</li><li>Preference shall be given to the candidates having experience of working in medical/health research settings.</li><li>Excellent communication and interpersonal skills</li></ul>
2.	Assistant Director QEC Against BPS-17 No. of Post= 01	First division Master's degree in Agricultural Economics, Agriculture, Computer Science, Social Sciences and Management Sciences (16 years) from HEC recognized University/Institution with 02 years relevant experience.
3.	Assistant Director FAD Against BPS-17 No. of Post= 01	First division Master's degree in Agricultural Economics, Agriculture, Computer Science, Social Sciences and Management Sciences (16 years) from HEC recognized University/ Institution with 02 years relevant experience.
4.	Assistant Treasurer (Budget) Against BPS-17 No. of Post= 01	First division M.Com/M.B.A. (with specialization in Finance/ Accounts); with five years' experience in accounts in a University or a Government Department or an Autonomous Organization.
5.	Assistant Librarian Against BPS-17 No. of Post= 01	First division M.L.S; or Second Class M.L.S. with five years' experience of library work in a University or a Government Department or an Autonomous Organization.

Furthermore, University of Lakki Marwat also requires the services for the following personnel for the Project Post under the HEC PSDP funded projects titled "Up-gradation of Bannu University of Science & Technology Lakki Marwat Campus to a Full Fledge University" purely on Fixed Pay Basis for a period of one year (further extendable on satisfactory performance or till completion of the project whichever is earlier). The eligibility criteria shall be as under:

S.No.	Name/No. of Posts/Subject and Maximum age	Qualification & Experience
1.	Assistant Director Accounts Against BPS-17 No. of Post= 01	First division M.Com/M.B.A. (with specialization in Finance/ Accounts); with five years' experience in accounts in a University or a Government Department or an Autonomous Organization.

**For details i.e. Terms, Conditions & Instructions, visit University of Lakki Marwat website: [www.ulm.edu.pk](http://www.ulm.edu.pk):**

Candidates shall fill online form available on: [www.ulm.edu.pk](http://www.ulm.edu.pk) and print it in hard copy.

Application processing fee (non-refundable) @Rs.1000/- (deposited within due date)through original bank receipt or bank draft or online transfer in **HBL Lakki Marwat Branch (1169) online Account # 11697901661103 or BOK, Hamidan Chowk Karak Branch (0311) A/c # 2007574528** in favor of the University of Lakki Marwat, must be attached with the application form. Application form without original bank receipt/bank draft/online receipt will not be considered. The amount can also be deposited in these accounts through digital banking e.g. Easypaisa/JazzCash/MotiCash etc. must be attached with the application form.

**For More Information Contact:**  
registrar@ulm.edu.pk

**REGISTRAR**  
**UNIVERSITY OF LAKKI MARWAT**

### Terms, Conditions and Instructions:

1. Candidates shall fill online form available on: [www.ulm.edu.pk](http://www.ulm.edu.pk) and print it in hard copy.
2. The online printed form (completes in all respect) along with attested copies of educational testimonials, certificate of any distinction, etc., relevant experience certificates (from Government/Semi-Government/ Autonomous bodies), copy of CNIC, two recent passport size color photographs, certificate of any distinction, etc. and original Demand Draft or bank receipt; must reach to the **Registrar Office, the University of Lakki Marwat** on or before **November 21, 2022 (Monday)**.
3. The claim of experience must be supported by experience certificates, appointment letters, and pay slips issued by the authorized officer duly attested by a gazetted officer.
4. Lesser than 3.0/4.0 CGPA will be considered as the second division. Moreover, CGPA less than 2.0/4.0 will be considered as the third division.
5. In case of lower CGPA/Division/Qualification and the higher qualifications will supersede it.
6. The candidates having Foreign Degree/Certificate will provide Equivalency Certificate from Higher Education Commission, Islamabad along with the application. If not provided at the time of submission of the application on the due date, the application will not be considered for further processing.
7. The candidates serving in Government, Semi-Government or Autonomous Institutions should route their applications through proper channels.
8. The candidates for all positions of shall appear in the screening test/written examination as per Rules/Statutes.
9. Only eligible shortlisted candidates will be called for a test/interview. No TA/DA will be allowed. University not be held responsible for none or late receipt of Call Letters for tests/Interviews.
10. Candidate applying for more than one post needs to submit a separate application form, documents, and application processing fee for each post.
11. Incomplete applications and those received after the due date will not be entertained.
12. Any evaluation shall be based on the information written in the application form supported by documentary proof (attached with application form) till the last date of advertisement. The supporting documents related to educational/professional qualification and experience etc. submitted/issued after the last date of advertisement or during an interview shall not be entertained/ considered.
13. Candidates are required to make correct and only relevant entries (qualification and experience) on the basis of their own claim/ behalf. Irrelevant and wrong entries in the application can make the candidate ineligible for the post he/she applied for.
14. University will update the status only on the university's website [www.ulm.edu.pk](http://www.ulm.edu.pk). A list of eligibility/ineligibility will be uploaded to University's website.
15. University will not be held responsible for any or late delivery of Call Letters regarding ineligibility, test, or interview. Candidates are advised to keep visiting the University's official website regularly.
16. On detailed scrutiny of the applications after screening test/written examination, if any candidate is found ineligible in any respect under general recruitment rules, the candidature will be canceled regardless of the fact whether he/she qualified test therein. To avoid any frustration, the candidates are required to study the eligibility criteria of the post applied and the terms and conditions of the advertisement before applying for the post that they are fulfilling the required qualifications & other related eligibility criteria.
17. Legal action will be taken if any of the submitted documents are found fake/tempered/forged.
18. The University reserves the right to increase/decrease/withhold or not to fill any advertised post depending upon its need, without assigning any reason.
19. Age will be reckoned as on the closing date of advertisement and age limit will be 18-45 years.
20. Application processing fee (non-refundable) @Rs.1000/- (deposited within due date) through original bank receipt or bank draft or online transfer in **HBL Lakki Marwat Branch (1169) online Account # 11697901661103 or BOK, Hamidan Chowk Karak Branch (0311) A/c # 2007574528** in favor of the University of Lakki Marwat, must be attached with the application form. Application form without original bank receipt/bank draft/online receipt will not be considered. The amount can also be deposited in these accounts through digital banking e.g. Easypaisa/JazzCash/ MotiCash etc. must be attached with the application form.

Note Errors and omissions, if any, will be subject to rectification by the University.

### For More Information Contact:

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