

TENDER DOCUMENTS

Supply, Installation of Zoology Lab Equipment, under project

“Upgradation of Bannu University of Science and Technology Lakki Marwat campus to full fledged University

(Single Stage Two envelope procedure)



Issued by

P&D Section of University of Lakki Marwat

Lakki Marwat Khyber Pakhtunkhwa, Pakistan

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Tender Notice (Tender No 2/25)

Supply, Installation of Lab Equipment, under project “Upgradation of Bannu University of Science and Technology Lakki Marwat Campus to Full Fledge University” (Single Stage Two envelope procedure)

Sealed bids are invited for the supply & installation of the Lab Equipment for the Department of Zoology under single stage two envelope procedure from Manufacturers, Authorized Dealers registered with Sales Tax and Income Tax Departments.

1. Bid Cost shall comprise of item Cost and applicable taxes (Federal and Provincial) separately. (as per the price schedule given at page No: 12 of the bidding document)
2. All bids shall be prepared by mentioning all applicable taxes including GST as per Govt Rules, after award the applicable taxes will be deducted from the bidders except those who present tax exemption certificate.
3. Any addition, deletion, disfiguring /Over writing, Manipulation in the tender/BOQ shall be liable to rejection.
4. All the bids will be scrutinized by the University Purchase Committee. Incomplete and conditional bids shall not be acceptable.
5. The competent authority reserves the right to reject anyone or all the tenders, the reasons for rejection shall be communicated to the firm upon request.
6. Tender forms along with detailed specification, terms and conditions can be obtained from the office of P&D, University of Lakki Marwat upon online Deposit Receipt of fee Rs. 2500/- (Non-Refundable) in favor of University Account Titled “Collection Account” 2007574528 BOK Code 0311 Lakki Marwat branch.
7. Quotation/Bids duly filled must reach to the Tender box in the office of P&D, University of Lakki Marwat along with the earnest money @ 2% of bid cost in shape of Call Deposit Receipt (CDR) from any scheduled bank in favor of Treasurer, University of Lakki Marwat by 11:30 am on 21st March 2025
8. Technical Bids will be opened on the same day 21st March at 12:00 PM in Conference room university of Lakki Marwat, in the presence of suppliers or their authorized representatives and Members of UPC. A pre-bid ,meeting will be conducted at conference room Main Admin block ULM on 14th March 2025 at 12:00 PM.
9. The details i.e. Tender Specification and TORs can also be obtained from the official website of the University i.e. www.ulm.edu.pk

Convener University Purchase Committee/ Registrar

University of Lakki Marwat



Tender Application Form

University of Lakki Marwat

1. Registered Name of the Firm (Block Letters) ____													
2. Name of CEO (Block Letters) _													
3. CNIC Number													
4. Contact Information : _____													
i. Head Office: __													
ii. Franchise/Outlet: _____													
iii. Postal Address: _____													
iv. Office No: ____ Cell No: Email: _													
5. Registration with sale Tax (Copy to be attached) _____													
6. National Tax No. (NTN): _____													
7. Aggregate of the total quoted price __													
8. Amount of CDR (@2% of the total Amount ____													

Signature of CEO/Bidder Dated: /_____/_____

Terms & Conditions

1. Rates should be quoted against each item desired for bid.
2. Call deposit at the rate of 02% (two percent) earnest money shall be attached.
3. Income Tax and Sale Tax shall be deducted from the Bill.
4. In case of non-supply of required item(s) mentioned in the Tender documents, CDR will be forfeited in favor of the University.
5. The successful bidder will be bound to complete supply of items in 30 days for Non-imported items and 6 to 8 weeks for imported items after issuance of the supply order, otherwise penalty will be imposed @ 0.067 % Rupees /Day Maximum up to 10 % of the total amount in supply order. (Provision of bill of entry copy is mandatory in case of imported items)
6. The number of items can be increased or decreased with the approval of the Competent Authority.
7. For electrical / IT / laboratory equipment the warranty period of at least 01 (one) year is mandatory to be mentioned in the quotations & for the Expendables of the items will be one months from issuance of completion certificate.
8. Retention money will be deducted from running bill @10% and performance guarantee @10% of the contract price must be submitted by the most advantageous bidder within 14 days of the issuance of supply order and will be released after successful completion of the Defect Liability Period as per latest KPPRA Notification.
9. No tender or bid shall be entertained without deposition of the CDR @ 2%.
10. No tender or bid shall be entertained without deposition of Tender fee @ Rs.2500/- (Rupees Twenty five hundreds only)
11. The firms must write on the corner of envelop the name of the items/equipment applied for.
12. Provision of sample is obligatory for the firms in due course of time, if mentioned in supply order, and if the firm fails to provide the sample, then the firm will be excluded from the tender.
13. No alternate rate shall be entertained for the items/equipment.
14. All prices should be quoted on Pak Rupees inclusive of all taxes.
15. Your bid proposal should be inclusive of freight and all other taxes and to be delivered at University of Lakki Marwat
16. All pages of the bidding documents are mandatory to be signed, stamped meaning thereby bidder agrees to our terms and conditions, mentioned herein, failing which the bid may be liable to rejection.
17. If the vendor fails to deliver the goods / services to University of Lakki Marwat, within the given deadline, any of the following can be opted by University on the recommendation of the end user and approval of the authority;

- a. An extension in the delivery period may be granted in case a valid reason/justification with necessary documentary evidence is provided by the vendor supporting the reason for delay.
 - b. A penalty up to 10% of the invoice value may be charged.
 - c. Purchase order may be cancelled along with confiscation of earnest money if the vendor fails to deliver the goods / services after the initial or extended delivery time, as the case may be.
18. The Competent Authority reserves the right to accept or reject any or all of tenders processed by assigning any reason(s) (as per KPPRA Rules).
 19. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
 20. Purchase order (s) will be awarded to the Most Advantageous or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
 21. No overwriting / cutting / corrections or interpolation will be allowed in the BOQ's/Quotations/bids, if any.
 22. Any bids received after the prescribed date & time for submission of bids shall be returned unopened.
 23. All prices should be valid for at least 120 days from the date of Tender opening, Withdrawal or any modification of the original offer within the validity period shall entitle University of Lakki Marwat to forfeit the earnest money in favor of the University of Lakki Marwat and put a ban on such vendor participation in University of Lakki Marwat Tenders / works.
 24. Payment will be made on submission of Invoice in the name of "University of Lakki Marwat" with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and University of Lakki Marwat acceptance / inspection thereof.
 25. All the bids will be scrutinized by the University Purchase committee. Incomplete and conditional bids shall not be acceptable; however, the Committee may allow based on nature and suitability (on case-to-case basis) in best interest of the University.
 26. In case of any dispute or grievance, the matter shall be addressed as per KPPRA rules.
 27. Product Qualification Criteria: If the product offered by vendor, failed to meet the specifications / standards mentioned in the BOQ, it will be rejected straightaway and no further consideration will be given. Also, if the offered product has better specifications than the requirement of BOQ it will be accepted.
 28. Please submit bid (rates) on our prescribed BoQs Form and clearly mention the quoted model / brands, with complete terms and conditions signed, stamped with bids, otherwise your bid (s) may be rejected.

29. In case more than one bidder have quoted same rates for an item; the bidder securing more items (in terms of cost) will be awarded the specific item.
30. Refurbished, Grey, used, open box or smuggled products will not be accepted in any case.
31. Within 10 days of receipt of the Supply Order, the successful Bidder shall sign the contract and submit the Performance Guarantee at the rate of 10% of the contract Price as per the latest KPPRA notification
32. As per Notification No. KPPRA/M&E/SBDs/1-1/2015 , Dated Peshawar the May 03, 2016 clause No: 33.2, Reproduced as “ Failure of the successful Bidder to comply with the requirement of ITB Clause 32 or ITB Clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.”

Undertaking

It is certified that the above terms & conditions have been read, learned and accepted.

Signature of CEO/Bidder Dated: / /

Tender Specification

Annexure A

Note:

1. The unit rate for the item/equipment will be considered.
2. The rate of item/equipment must include all charges of transportation and delivery to the University of Lakki Marwat
3. The rate shall be inclusive of all taxes, (Showing item wise cost and all applicable taxes separately as per the Price Schedule at page No: 12 of the bidding document)

Bidder Signature with Date: ____

Method of Procurement

As per Latest KPPRA rules, the method of procurement adopted by University of Lakki Marwat will be Single Stage – Two Envelope Procedure for selection of the firm. The bidder should submit Two separate sealed envelopes. One envelope should contain the Technical Proposal and the other envelope should contain the Financial Proposal. Both envelopes should be clearly marked “Technical Proposal” and “Financial Proposal”. Initially only the envelope marked Technical Proposal shall be opened, while the Financial Proposal shall be retained in the custody of University Purchase Committee without being opened. UPC shall evaluate the Technical Proposal against the evaluation criteria set for the equipment/item. The Financial Proposal of the technically successful bidder(s) shall be opened at a time, date and venue announced/communicated to the bidders in advance. The bid found to be the lowest evaluated shall be accepted, while the financial proposal of bids found technically non-responsive shall be returned unopened to the respective bidders.

Bidder Signature with Date:

Technical Evaluation Criteria of the Bid

S.No	ITEM NAME	Max MARKS	MarksObtained
(i)	Tender FEE of Rs.2500 attached	Compulsory	
(ii)	An affidavit showing that 02% Security is enclosed in the financial bid without showing the CDR amount	Compulsory	
(iii)	FBR active Income Tax Certificate attached	Compulsory	
(iv)	FBR active Sales Tax Certificate attached	Compulsory	
(v)	Warranty Certificate attached	Compulsory	
(vi)	Non-Black Listing Certificate attached	Compulsory	
(vii)	Fair Price Certificate attached	Compulsory	
(viii)	Manufacturer's Authorization Form /Authorized Dealer Certificate	Compulsory	
(ix)	Experiences: Of similar nature if client is University 6 marks per client, other (non-University) clients 2.5 marks Maximum 5 clients shall be considered	30 Marks	
(x)	Firm's Financial position for the last three years including audit reports, Annual turnover 01 mark per each million (I:e if annual turnover is above 20 million maximum marks will be secured)	20 Marks	
(xi)	Conformance to Specs (Brochure is Mandatory)	20 Marks	
(xii)	After sales Services & Guarantee/Warranty, 5 Marks /Year Maximum upto 10	10 Marks	
(xiii)	Provision of Training to End user, 2 Marks / Training Maximum upto 10	10 Marks	
(xiv)	Numbers of office / Workshop facilities at different Cities of Pakistan, 5 Marks/ city office	10 Marks	
Total Marks Obtained			

Note:

- (i) Qualifying Marks are 60. With 50% in Each category (I:e if overall above 60 Marks but in one category below 50% shall be considered fail.

Price Schedules

(To be printed at Company Letter Head)

To Treasurer

University of Lakki Marwat

S.No	Item Name	Specifications	Unit Price Witho ut GST (PKR)	GST	Qty	Total Price With GST (PKR)
1						
2						

Note: in Case of Discrepancy between unit price and total, the unit price shall prevail)

Bidder Signature with Date:

Fair Price Certificate

(TO BE ENCLOSED WITH BID DOCUMENT)

(To be printed at stamp paper)

I/We, M/S _____ hereby certify that prices quoted by us against University of Swat for the tender are the lowest and most competitive as generally applicable to all other buyers and or sold through our agents as per prevailing international market as on the date of quote and if it is established at any stage that these were higher we shall be held responsible and agree to pay immediately the differential to University of Lakki Marwat.

SIGNATURE AND SEAL OF THE

BIDDER/MANUFACTURER/SOLE AGENT/AUTHORIZED DEALER

Warranty/Guarantee Certificate

(TO BE ENCLOSED WITH BID DOCUMENT)

(To be printed at stamp paper)

Firm's Name

Contract No.

1. I/We hereby guarantee that the items supplied against the above contract are in accordance with the relevant specifications and terms of the contract and that material used (whether or not of our manufacture) are in accordance with the latest approved standard specifications are of good quality throughout, and that we shall replace free of cost, every article or part thereof which before use or in use, shall be defective or not within the limits and tolerance of specifications requirements, or in any way not in accordance within the terms of the contract.
2. In case of our failure to replace the defective goods free of cost within the period specified by the purchaser, we will refund the cost involved.
3. The Warranty/Guarantee will remain valid for 12 months for IT/Electrical Equipment and 01 Month for Stationery items or any other agreed term after receipt of goods by the consignee/installation of items.

Signature:

Name:

Status in the firm:

Dated:

Contract Agreement

(TO BE ENCLOSED WITH BID DOCUMENT on a Stamp Paper)

THIS CONTRACT is made at day of between the University of Lakki Marwat (hereinafter called the "Purchaser") of the First Part and M/S..... a firm registered under the laws of Pakistan and having its registered office at

(Hereinafter called the "Supplier") of the Second Part.

WHEREAS the Purchaser invited bids for procurement of items, in pursuance whereof

M/s..... being the supplier/ manufacturer/ authorized Agent of

..... (Item name) in Pakistan and ancillary services offered to supply the required item (s);

and Whereas the Purchaser has accepted the bid by the Supplier for the supply of

.....(item name) and services in the sum of Rs (amount)-

(Rupees.....) cost per unit, the total amount of (quantity of item)

..... (item name) shall be Rs..... (amount)- (Rupees)

IN WITNESS Whereof the Parties hereto have caused this Contract to be executed at the place and shall enter into force on the day and year first above mentioned.

Signed/ Sealed by the

Supplier/ authorized Agent

Signed/ Sealed by Purchaser

Non-Black Listing Certificate

(TO BE ENCLOSED WITH BID DOCUMENT)

(To be printed at stamp paper)

I, _____ S/o _____ working as Proprietor/Managing Partner/Director M/S _____ having its registered office at _____ do hereby solemnly affirm and declare on oath as under:

1. That I am competent to swear this affidavit being proprietor/one or the partners/ Director of M/s _____
2. That M/s _____ is a proprietorship/partnership firm/company is participating in tender process conducted by Institute.
3. That I hereby confirm and declare that none of my/our group/sister concern/associate company is participating/ submitting this tender.
4. That I hereby confirm and declare that my/our firm/company M/ _____ and my/our firm/group/company/ associate company have not been black listed/de-listed by any Institutional agencies/Govt. Deptt/ Public Sector Undertaking.
5. That I further undertake that in case any of the facts contained above and in-our application is round other-wise or incorrect or false at any stage, my/our firm/company/ group/sister concerns/ associate companies shall stand debarred from the present and future tenders of the University of Lakki Marwat

(Signature of the Proprietor/ Managing Partner/Director with Seal) DEPONENT

Verified at _____ on _____ that the contents of paras 1 to 5 of this affidavit are true and correct to best of my knowledge and no part of this is false and nothing material has been concealed or falsely stated therein.

(Signature of the Proprietor/ Managing Partner/ Director with Seal)

DEPONENT

(Signature & Seal of Notary)

Manufacturer's Authorization Form

(To be printed at Manufacturer's Letter Head)

[See Clause 13.3 (a) of the Instructions to Bidders.] To: *[name of the Procuring agency]*

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

[signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

Lab Equipments for Zoology (Annex-A)

S.No.	Item	Specifications	or	Quantity
1	HIGH PERFORMANCE TOUCH SCREEN SUPERCYCLER™ GRADIENT	<p>Depth: 285mm (11.2"); 350mm (13.8") including cables Height: 190mm (7.5") lid closed; 340mm (13.4") lid open Weight: 5.5kg (11 lbs) Colour: Pewter on black. Electrical: 100–240 VAC @ 4 Amp (50/60 Hz) Automatic voltage sense, standard IEC Inlet plug External Connectivity Interface: USB interface to Windows based PC USB host port - file transfer to and from USB memory stick - mouse/keyboard connection - printer Internal Interface (Optional): Embedded graphical controller with 7" widescreen touch sensitive colour backlit display. Software: Supplied with unlimited user license. Free upgrades available via web download. Internal memory: 256 MB, enough for 10,000+ saved profiles Functionality: Multiple thermal zones, Touch Down/Up, Long Range, Thermal Gradient*, Program Pauses, Temperature Graphing, On-screen Help, User Accounts, Profile Load and Saving, Manual Mode, USB File Transfer, Post run reporting, Auto restart and more.</p>	Equivalent	2
2	Refrigerated Centrifuge	<p>Inno TECH offer a cost efficient high speed and versatile refrigerated centrifuge. Microprocessor control, touch panel, data can be saved automatically, RCF value can be set up directly, durable and easy to use. Brushless converter motor which has high torque and maintenance free. Multistage damping system, Freon free compressor, low noise, stainless steel centrifugal chamber. Over speed, over temperature, door interlock, imbalance</p>	Equivalent	2

		<p>protection, ensures safety. Pre-cooling design for chamber, fast cooling, high efficiency. Can be configured 0.5ml, 1.5ml, 2ml, 5ml, 7ml, 10ml, 15ml, 30ml, 50ml and several kinds of adapters, meet different customer's needs.</p> <p>TECHNICAL SPECIFICATIONS: Speed: 20000rpm RCF: 27800xg Temperature Range: -20°C ~ +40°C Capacity: 4x100ml Timing Range: 1~99min Temperature Accuracy: ±2°C Speed Accuracy: ±20rpm Acceleration: 1~10sec Deceleration: 1~10sec Screen: LCD color screen Voltage: AC 220V, 50/60Hz, 5A Dimension(mm): 610x500x350 Weight(kg): 69</p>		
3	<p>NANODROP™ 2000 SPECTROPHOTOMETERS Model: ND-2000 M/s Thermo Fisher Scientific</p>	<p>Accuracy: 0.002 *SD of 10 individual measurements at 0.74 Abs Applications: Nucleic acid, protein, cell culture and custom methods Certifications/Compliance: UL/CSA and CE Connections: USB Description: Microvolume Spectrophotometer Detection Range: 2-15,000ng/μL (dsDNA), 0.10 - 400mg/mL (BSA) Detector Type: 2048-element linear silicon CCD array Footprint: 14 x 20cm Item Description: NanoDrop 2000 Lamp: Xenon flash lamp Measurement Time: <5 sec. No. of Samples: 1 Sample Volume (Metric): 0.5-2.0μL Spectral Resolution: ≤1.8nm (FWHM at Hg 253.7) System Requirements: Microsoft Windows 7 Professional (32-bit and 64-bit), Windows 8 (32- and 64-bit), and Windows 10 Pro (64-bit) Type: Spectrophotometer Voltage: 12VDC</p>	Equivalent	1

		Wattage: 5W Wavelength Accuracy: ± 1 nm Wavelength Range: 190 - 840 nm Weight (Metric) : 2.0 kg Warranty: One year parts and labor		
4	10ul White Tips			5000 tips
5	200ul Yellow Tips			5000 tips
6	1000ul Blue Tips			5000 tips
7	1.5ml Eppendorf Tubes			5000 tubes
8	15ml Falcon Tubes			1000 tubes
9	50ml Falcon Tubes			2000 tubes
10	0.2ml PCR Tubes			5000 tubes
11	Taq DNA Polymerase, recombinant (5 U/ μ L)			2 BOX
12	RevertAid Reverse Transcriptase (200 U/ μ L)			2 BOX
13	TopVision Agarose			3 Bottle
14	GeneJET Genomic DNA Purification Kit			2