

University of Lakki Marwat, Khyber Pakhtunkhwa



REQUEST FOR PROPOSAL

FOR

**The work “Design/Solarization of Existing Building of
University of Lakki Marwat”**

PROJECT COST: Rs. 14,957,645.16

INSTRUCTIONS TO APPLICANTS

1. **INTRUDUCTION:**

University of Lakki Marwat here in after called “the Employer” intents to qualify the eligible firms/contractors on single stage two envelope system having **experience** in similar nature of works and seeks application as per requirements elaborated in this Document. The work title is “**Design/Solarization of existing building at university of Lakki Marwat**”.

2. **Submission:**

2.1 The applications must be received in sealed envelopes on or before 14th November 2022 at 11:30 AM at the following address:

Planning and Development office, University of Lakki Marwat.

2.2. The name and address of the Applicant shall be clearly marked on the envelope.

2.3. The applications shall be prepared in English language. Information in any other language shall be accompanied by its translation in English language.

2.4. The applicant must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in disqualification of the applicant.

3. **EVALUATION CRITERIA:**

3.1. Technical evaluation shall be based on the criteria given in the succeeding paras regarding the Applicant’s Experience Record, Financial Soundness, Equipment Capabilities, Personnel Capabilities as demonstrated by the Applicants’ responses in line with this document.

3.2. The Employer reserves the right to waive minor deviations, if they do not materially affect the capability of an Applicant to perform the Contract. Sub-Contractor’s experience and resources shall not be taken into account in determining the Applicant’s compliance with the qualifying criteria.

3.3. In addition to the fulfillment of below mentioned mandatory requirements, the applicant must secure at least **50% score in each category and overall 60%**, in order to qualify for the opening of financial proposal. Qualification status shall be decided on the Pass/Fail basis. The mandatory requirements and other criteria are described hereunder:

3.4. **MANDATORY REQUIREMENTS:**

i. Valid registration with PEC in relevant category(C-6 or above) with codes(EE-04,EE11) of specialization for the works.

ii. Affidavit (on judicial stamp paper) to the effect that the Firm/Company is/was not involved in any litigation and

Has never been blacklisted by any agency nor is/was involved in any subversive activities in the past and within the current month of submission of documents.

- iii. Registration with income tax department (Valid NTN/ active Tax payer).
- iv. Valid Registration/Enlistment with at least one government department for the year 2022.
- v. Registration with KPPA Department (active Tax payer).

3.5. DETAILED EVALUATION: The applicants meeting the above mentioned mandatory requirements will be selected for detailed evaluation.

The detailed evaluation shall be carried out on the basis of the criteria for the different categories hereunder:

S/No.	Category	Weightage/Marks
1.	EXPERIENCE RECORD	50
2.	PERSONNEL CAPABILITIES	30
3.	EQUIPMENT CAPABILITIES	10
4.	FINANCIAL SOUNDNESS	10
5.	TOTAL:	100

(A) FIRM EXPERIENCE:(50 Marks)

The applicants must provide “Letter of Award/Work Order” for in- hand projects and Taking Over/Completion Certificate of completed projects. No marks will be given to the projects for which above letter/certificate is not provided.

a)	Experience in similar nature of Projects (Solarization works) (Completed) in last five years in government sector having minimum cost of 15 million each. No Marks shall be awarded for work less than specified limits, or without any documentary evidence.	Maximum Marks 30	10 Marks shall be awarded for each completed project.
b)	Experience in similar Nature of Projects (Solarization woks) (in-hand) having minimum cost of 15 million each. No Marks shall be awarded for work less than specified limits, or without any documentary evidence.	20	10 Marks shall be awarded for each in hand project.
Total Marks Allocated			50

(B) PERSONNEL CAPABILITIES (30 Marks)

Marks for personnel capabilities will be given on the basis of the following criteria:

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
i)	B.Sc Electrical Engineers registered with Pakistan Engineering Council (PEC) having minimum experience of 03 years	15	7.5 marks will be given for each engineer
ii)	Associates Engineers (DAE civil and electrical) having minimum experience 05 years	15	05 marks will be given for each associate engineer having DAE qualification
Total Marks Allocated			30

Note: The PEC registered engineer current job status with the firm would be verified from Pakistan Engineering Council Web site and for DAE applicant must provide undertaking duly signed by the Associate Engineers regarding their confirmation of employment with Applicant's firm and also attach PEC Registration Certificates of the Engineers & detailed CVs for Engineers/Associate Engineers.

(C) EQUIPMENT CAPABILITY: (10 Marks).

S No.	Description	QTY	Marks Assigned	Explanation for Marks Obtained
1	Generator 10 KVA	01	01	Applicant firm must provide the list of equipment on Judicial stamp paper of the current month and also provide statement about the current status of equipment. Note: - the equipment provided in the list would be verified at site during the execution of project for confirming the quality work.
2	Welding Plant, Solar Pathfinder, Large Cable Cutter, Angle finder, Torpedo level	02	01	
3	Fish tape and Chalk line, Cordless drill (14.4V or greater), Uni bit and multiple drill bits (wood, metal, masonry)	01	01	
4	Hole saw and Hole punch	02	01	
5	Torque wrench with deep	04	01	

	sockets and Nut drivers			
6	Wire strippers, Crimpers, Lineman's pliers, Slip-joint pliers	03	01	
7	Small cable cutters, AC/DC multi meter, Hacksaw, Tape measure	02	01	
8	Heavy duty extension cords, Caulking gun, DC clamp-on ammeter	01	01	
9	Reciprocating saw / Jig saw, Right angle drill, Conduit bender, Large crimpers	01	01	
10	Magnetic wristband for holding bits and parts, C-clamps, Stud finder, Pry bar, DC clamp-on ammeter, Fuse Pullers, Stud finder, Pry bar	01	01	
			10	

(D) FINANCIAL SOUNDNESS: (10 Marks).

The bidder shall submit copies of annual audit reports for the last 3 years duly verified by the chartered accounts and must indicate the soundness of the applicant's financial position.

Sr. No.	Description	Marks Assigned	Criteria for Marks Obtained
a	ANNUAL TURN OVER average of last 3 years.	10	<ul style="list-style-type: none"> 5 Marks will be given if the available Annual Turnover is from RS 15 million to 30 million 10 Marks will be given if the available Annual Turnover is above 30 million
Total Marks Allocated			10

4. Litigation History:

The Applicant should provide accurate information on any litigation or arbitration resulting from contracts completed or under execution by the firm over the last five years.

5. The Employer reserves the right to:-

- a. Reject or accept any application/bid (as per KPPRA Rules)

**Convener UPC,
University of Lakki Marwat**

The Applicant Firm must provide the following information otherwise there bid will not be considered for evaluation.

Products Evaluation		
Conformance Specifications		
1	Compliance to Purchaser's Specifications	
		Fully compliance with the required specifications as per statement of Requirement
2	Special features	
		Any special features which may enhance the intended performance of the equipment
3	Product Certification	
	Solar Panels	
	Invertors	
	Batteries	
Performance Specifications		
4	Product's Global Performance Certificates	
		<ul style="list-style-type: none"> • Valid ISO 9001 Quality Management Certificate • Valid ISO 13485 Quality management certificate • Certificate of Origin of Equipment