



# THE UNIVERSITY OF LAKKI MARWAT

## TENDER DOCUMENTS

<b>Name of Bidder /Firm</b>	
<b>Phone &amp; Mobile Number</b>	
<b>C.N.I.C /NTN</b>	
<b>GST NO.</b>	
<b>Tender applied for</b>	<b>Pvt Security Services for The University of Lakki Marwat</b>
<b>Security</b>	
<b>Call Deposit Amount</b>	<b>Rs.50,000/-</b>
<b>Call Deposit No.</b>	

## TERMS AND CONDITIONS FOR AWARD OF CONTRACT

### 1. GENERAL

- i. Any Bidder without Valid Registration/licenses will be out rightly rejected.
- ii. Conditional/incomplete tenders will not be accepted.
- iii. Any bidder interested in bidding are allowed to do so. However, preference will be given to the bidder on wide experiences based, Phone/telexed/faxed/telegraphic quotations will not be entertained.

### 2. CURRENCIES OF BID

The prices shall be quoted in Pakistani Rupees.

### 3. BID BONDS/SECURITY/EARNEST MONEY

The bidders shall furnish, as part of his bid, Security/ earnest money Rs.50,000/- in the form of demand draft/pay order in favor of, Project Director, **The University of Lakki Marwat**. The Security/earnest money shall be denominated in Pak rupees and shall be in the form of Demand Draft, Pay Order or Call Deposit issued by a Pakistani scheduled Bank. The Earnest Money may be forfeited if a bidder withdraws his bid during the period of his bid validity.

### 4. DEADLINE FOR SUBMISSION OF BIDS

All bids must reach and be received on or before the prescribed deadline during the office hours. **The tenders will be opened at 2:30 PM on Dated 26-04-2019, at The University of Lakki Marwat** in the presence of University Purchase Committee.

5. **LATE BIDS**, any bid received by the University after the prescribed deadline for submission of bids shall be returned un-opened to the bidder.

6. **The University of Lakki Marwat** (University Purchase Committee) reserves the right to, accept or reject any bid and to stop the bidding process and reject all bids as per KPPRA rules, at any time prior to award of contract without incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for such actions.

### 7. CONVENING

Unsolicited advice/clarification and any personal approaches at any stage of Evaluations are strictly prohibited and may lead to disqualification.

#### 8. DELIVERY OF SECURITY Services, ITEMS/ EQUIPMENTS

The bidder shall start the Services within 15 days from the date of issuance of award of bid from **The University of Lakki Marwat**.

In case of delay in start of Services within stipulated time then penalty @ Rs.1,000/- per day will be imposed for first 10 days and thereafter Rs.2,000/- per day in the subsequent period.

9. Only Retired parson from Army & FC etc. will be hired as Security Guard. Civil will not be allowed. Age of the Guard will be not exceeded from 45 years.

#### 10. BID EVALUATION CRITERIA

The awards of contract would be based strictly on the specification provided in the bidding documents and quality of the items/experience and not only on the basis of lowest rates.

### **OTHER TERMS & CONDITIONS FOR**

- 1.0 Preference *should* be given to reputed/experience Pvt. Company/security agencies.
- 2.0 The personnel appointed by the contractor must have proper verification/good character certificate. The personnel so appointed should have the basic knowledge of personal Security & Physically Fit.
- 3.0 The quality of the Arms/Equipment's to be used for the staff should be of highest standard.
- 4.0 The contractor shall bear all the expenses and the University shall not be liable for any damage caused on incidents like theft, burn, fire, electric shock or bear any compensation for damage injury caused to its Security guard during discharging their duties.
- 5.0 The Contractor shall not use the name of the University in business dealing with other persons or traders.
- 6.0 The Contractor must possess the requisite valid Arms license issued by the competent authority for carrying out the business and shall be responsible for complying all laws pertaining with the services in question as well as those pertaining to employment of persons under him.
- 7.0 The list of personnel handlings and serving must be intimated to the authority from time to time.
- 8.0 In case of failing to fulfill any of the obligations of the contract at any time during the contract period, action deemed fit including termination of the contract/black listing of the firm/forfeiting of the security money shall be taken against the contractor.
- 9.0 The Contractor will be responsible to complying with Provincial or Central other social security benefits. The prescribed hours of work schedule as per The University of Lakki Marwat Security shift to its employees deployed, all laws related to social security, service Tax wherever applicable & other Labor legislation orders will be liable for any consequences resulting from violation of any such rule/ provision.

- 10.0 The contractor will be responsible for such conduct of the persons engaged by him in **The University of Lakki Marwat**, which will be conducive for maintaining the discipline/ harmonious atmosphere in **The University of Lakki Marwat** and will be responsible for any act commission & omission of such persons. The police verification of all the engaged persons shall be mandatory.
- 11.0 Contractor shall deposit an amount of Rs.50,000/- (Refundable) as security money in favor of Project Director of **The University of Lakki Marwat**.
- 12.0 The contract, if awarded, will be initially for one year from the date of award of contract subject to continues satisfactory performance and on failure on this aspect, the University reserves the right to terminate the contract. The renewal of contract will be extended for a further period on performance base on approval of the Competent Authority.
- 13.0 The Campus is **“NO SMOKING ZONE”** hence use of tobacco is prohibited.

**TO BE FILLED/COMPLETED BY THE BIDDER:**

S.NO	ITEMS NAME	YES	NO	Reason
1	Metal detector			
2	Vehicle search mirror			
3	Wake talkie			
4	Repeater			
5	223 bore rifle			
6	Auto weapon if any			
7	30 bore pistols			
8	All uniform items			

- |   |                |           |
|---|----------------|-----------|
| 9. Security guard with arms per 12 hours.                   | Rate Rs. _____ | Per month |
| 10. Security supervisor                                     | Rate Rs. _____ | Per month |
| 11. Previous audit sheet                                    |                | Yes/No    |
| 12. NOC from Interior ministry attached                     |                | Yes/No    |
| 13. list of clients where security services being provided. |                | Yes/No    |

I Mr\Mrs: \_\_\_\_\_ S/O, D/O have read all the terms and conditions and will be bound to it, if contract is given to me.

Bidder\ Contractor Name: \_\_\_\_\_ CNIC# \_\_\_\_\_

Dated: \_\_\_\_ \ \_\_\_\_ \ 2019.

Signature: \_\_\_\_\_

**Committee Member**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**Registrar**  
**The University of Lakki Marwat, Lakki Marwat**